

**MINUTES OF THE EXECUTIVE COMMITTEE OF
ROTHERHAM FEDERATION OF TENANTS & RESIDENTS**

**Monday 12 July 2010
At Springwell Gardens Community Centre**

Present:

Peter Collins (Chair)	PC
Derek Corkell (Vice Chair)	DC
Andrew Roddison (Company Secretary)	AR
Mick Alderson (Director)	MA
Val Baldwin (Director)	VB
Romney Bell (Director)	RB
Ann Hitchens (Director)	AH
Jayne Holbrook (Director)	JH
Stuart Mayo (Director)	SM
Linda Sales (Director)	LS
Lilian Shears (Director)	LSh

Officers:

Steve Ruffle (RotherFed)	SR
Joyce Chatterton (RotherFed)	JC
Christine Staniforth (2010 Rotherham)	CS
Julie Sanders (RotherFed)	JS
Sarah Kelly (VAR)	SK
Helen Renshaw (2010 Rotherham)	HR
Jill Jones (2010 Rotherham)	JJ
Christine Staniforth (2010 Rotherham)	CS
David Dobbs	DD
Kevin Taylor	KT
Pat Cahill	PCh
David Wilkes	DW
Sultan Mahmood	SMh

		Action
064:10	<p>Introduction and Apologies PC thanked everyone for attending and welcomed visitors to the meeting. Apologies were received from Liz Booth, Christina Hammond, Kevin Sanderson, Harry Tooley, Mary Jacques, Phillip Clarke.</p>	
065:10	<p>Minutes from 14 June 2010 PC proposed and AR seconded the minutes as a true record.</p> <p>Matters Arising TAROE AGM – Members from RotherFed, Barnsley Fed and Doncaster Fed will be attending the AGM. A bus will be leaving Springwell Gardens at 7.30am. Anyone interested in attending contact RotherFed to book your place.</p> <p>Maltby Town Council – JH and LS attended the 10th Anniversary</p>	

	<p>and reported that there was a good turnout. Awards were presented and a luncheon took place after the service at the Edward Dunn Memorial Hall.</p> <p>Catcliffe - AG attended a meeting with regard to starting a TARA in Catcliffe. The Parish Council wanted it to cover the whole of Catcliffe but AG said that was not possible. Seven residents were in attendance but some were from Brinsworth which won't be in the area of benefit. Another meeting has been arranged for 12 August.</p> <p>Delegates Meeting – PC thanked all members of the Executive Board who attended and had worked hard to make it a success.</p>	
066:10	<p>Correspondence</p> <ul style="list-style-type: none"> • Tina Training Initiatives – working with families training 	
067:10	<p>Reports</p> <p>Development Manager's Report SR's report was available.</p> <p>RMBC's Transformation Fund – SR thanked LSh, DC and CS who helped to get funding of £5,575 to set up and support a new TARA for profoundly deaf tenants and residents. Half of the money will be used for a translator with the rest being used to purchase a laptop, mobile phone and dongle and also admin support. SR asked for approval for the new TARA to have the £200 initial start up grant. JJ said that they had funding to work with this group and were looking at hearing loops and text talk.</p> <p>AR expressed concern that once the money was spent they would be abandoned. He thought it should be included in the next funding bid to RMBC. PC suggested approaching the Deaf Association for funding.</p> <p>Review of Decent Homes – SR reported there had been a successful meeting with Andy Lumb.</p> <p>Co-option – The working group agreed to put this on hold.</p> <p>Delegates Meeting – 3 resolutions were agreed, Fair Trade, Shop Mobility and Right to Rent. The Community Involvement resolution was rejected and Tenant Clubs was referred back to be re-looked at.</p> <p>Staff & Board Training Day – SR said that there was a need for a training day and asked for availability in August and September. Tuesday 7 September was agreed on and the venue will be Carlton Park Hotel in Rotherham. All board members are encouraged to attend.</p> <p>Member Development Officers Report AG's report was available. AG reported that he attended the training weekend at Northern</p>	

	<p>College but had to leave early due to illness. JS said that the weekend was very successful event and thanked the members of the Executive board who attended for all their help.</p> <p>Youth Engagement Officers Report The Big Bop – plans for the Big Bop are nearing completion with the event taking place on Friday 16 July. The T-shirt sales are going well and have received plenty of donations. JS thanked staff and partners for all their help.</p> <p>TARA Update The number of TARAs who are struggling has now gone down to 8 with 2 TARAs being dormant. There will be another update at the next meeting.</p>	
068:10	<p>Subcommittees Finance SR handed out the minutes.</p> <p>SR said that the Public Liability insurance for TARAs will shortly be ending and he had been speaking to Ladbrooks. The insurance is more expensive than Zurich but has the added benefit that TARAs can add to the insurance but this will have to be paid for by the TARA. SR suggested using Ladbrooks next year.</p> <p>Events The minutes were available.</p>	
069:10	<p>Policies Meeting Standing Orders - this policy had been referred back from the June meeting to be re-written in plain English.</p> <p>AR proposed acceptance of the policy and it was agreed.</p>	
070:10	<p>Nominations to 2010 Rotherham's Environment Partnering Board Due to illness the representative to this board has been unable to attend and SR asked for nominations for someone to cover until he is fit again. It is not an easy board to attend and they need to understand what is happening in the neighbourhoods. AH asked how often the group meets and SR said he thought it was every 2 months. AH and VB volunteered and were accepted but with only 1 member attending at a time. SR suggested a possible meeting with Andy Lumb prior to any meetings.</p>	
071:10	<p>New Members SR proposed 1 new member.</p> <p>Swinton Fitzwilliam Mutual Delegates: Karen Phillips Ann Harwood The new member was approved.</p>	

<p>072.10</p>	<p>2010 Rotherham Operating Model</p> <p>JJ, Head of Operations handed out copies of the new operating model. The present Management Agreement runs out in 2011 and it is hoped that RMBC will extend the Agreement beyond that date.</p> <p>JJ explained the new roles and what they will be responsible for. The operation is being slimmed down with regards to staff. There will be hardly any change to the Neighbourhood Champions, except they will now be called Housing Champions and there will be 36 in total, their responsibilities will increase but their areas will be decreased. 80% of their time will be spent out in the neighbourhoods with 20% office based.</p> <p>There will be a new Admin and Contact centre at Eastwood. There will be an Financial Inclusion officer to work with tenants regarding rent arrears and to advise about benefits. They will also have their own Legal Executive.</p> <p>AR expressed disappointment that RotherFed had not been consulted on these changes. PC pointed out that details relating to staffing and finance maybe of a sensitive nature and not appropriate to consult on. AR said that he was more interested in who would be managing their homes and that more information was needed about each area. JJ said that this consultation was ongoing and the decision about how many Champions there would be would not be made till the end of July. Views from RotherFed would still be welcome.</p> <p>MA was concerned about moving present Champions to different areas when they already had a good working relationship with the tenants. JJ said that they won't be moved for the sake of it. AG asked if RotherFed could be updated with details of changes in Champions and areas.</p> <p>JJ will attend the August meeting to give an update on the Consultation. PC thanked JJ for attending</p>	
<p>073.10</p>	<p>South Yorkshire Residential Design Guide</p> <p>SR gave a presentation overview of the guide. It is 250 pages long and is aimed principally at housing developments over 10 units and will be used by developers and planners to promote high quality design and development. The guide will be used by Rotherham, Barnsley, Doncaster and Sheffield Councils. SR highlighted what issues developers will be looking at.</p> <p>In general, members welcomed the guide and the Design for Life guidelines in improving community design. SR said that there was a DVD with more information on the guide and AR asked if members could see a copy.</p>	

074:10	AOB JS said that she was doing video footage around the Big Bop and asked for Directors to volunteer to be on the video doing the Cha Cha Slide.	
075:10	Date and Time of Next Meeting Monday 9 August 2010 at 11.00am at Springwell Gardens Community Centre.	

Signed Date