

**MINUTES OF THE EXECUTIVE COMMITTEE OF
ROTHERHAM FEDERATION OF TENANTS & RESIDENTS**

**Monday 14 June 2010
At Springwell Gardens Community Centre**

Present:

Derek Corkell (Vice Chair)	DC
Andrew Roddison (Company Secretary)	AR
Christina Hammond (Director)	CH
Mick Alderson (Director)	MA
Linda Sales (Director)	LS
Lilian Shears (Director)	LSh
Stuart Mayo (Director)	SM
Val Baldwin (Director)	VB
Ann Hitchens (Director)	AH
Phillip Clarke (Director)	PCI
Stuart Mayo (Director)	SM

Officers:

Steve Ruffle (RotherFed)	SR
Joyce Chatterton (RotherFed)	JC
Christine Staniforth (2010 Rotherham)	CS
Sarah Kelly (VAR)	SK
Sneh Soni (2010 Rotherham)	SS
Lynne Rowan (2010 Rotherham)	LR
Andy Lumb (2010 Rotherham)	AL
David Dobbs	DD
Kevin Taylor	KT

		Action
052:10	<p>Introduction and Apologies DC thanked everyone for attending and welcomed visitors to the meeting. Apologies were received from Alan Goy, Peter Collins, Kevin Sanderson, Mary Jacques, Romney Bell, Jayne Davies Haire, Harry Tooley, Pat Cahill, Liz Booth</p>	
053:10	<p>Minutes from 8 February 2010 AR proposed and SM seconded the minutes as a true record.</p> <p>Matters Arising SR, DC and CH attended a 2010 Board Meeting and found it very interesting.</p>	
054:10	<p>Correspondence</p> <ul style="list-style-type: none"> • TAROE AGM – SR, DC, LS, JH AH and SM expressed an interest in attending. This could involve an overnight stay. • Housing Ombudsman • LinK – Carer’s week, on 18 June, the Event’s Committee have agreed to have a stall at the event which takes place in 	

	<p>Rotherham between 10am – 3pm</p> <ul style="list-style-type: none"> • Voluntary Action Rotherham Workshop – there are a few places remaining • Northern College – A two day course was publicized. • Maltby Town Council – Celebrating 10th Anniversary on Sunday 11 July at St Bartholomew’s Church and after in the Edward Dunn Memorial Hall and 4 members from RotherFed have been invited. • Rotherham Arts – nominations are required for the post of Chair and Treasurer • Global Tenant • TAROE newsletter 	
<p>055:10</p>	<p>Reports</p> <p>Development Manager’s Report SR’s report was available.</p> <p>Members attended Housing Revenue Account training at Barnsley Federation.</p> <p>SR and PC attended training on Tenant Scrutiny at York. SR to work with SS to organise training in Rotherham to be supported by TPAS.</p> <p>SR and DC attended Barnsley Federation’s AGM where a new Chair was elected. AH asked why wasn’t she invited, SR apologised.</p> <p>SR, DC, CS and AH attended a meeting in Rotherham Library for Deaf people. SR said that he would like to form a deaf TARA as a Borough wide TARA. Would need to bear in mind the cost of an interpreter. SR said that an interpreter would be attending the Delegates meeting. SR and CS have applied for funding to form the new TARA. AR expressed concern over the non attendance of the deaf at meetings where an interpreter had been hired.</p> <p>Borough Wide Forum at Silverwood was very successful. SR praised VB for her presentation.</p> <p>SR informed the Board that a new Admin Assistant had been appointed and would start on Thursday 17 June. She would be working Thursdays and Fridays.</p> <p>Member Development Officers Report AG’s report was available.</p>	

	<p>SR said that RotherFed was support a new group to set up in Catcliffe. An initial meeting was taking place in July.</p> <p>CH asked what happens to a group of people when a community building is closed down. SR said that if a group wants to reform without the building then they should contact him. AR said that it was very hard to maintain links when a group had folded as there was no member to contact.</p> <p>TARA update – AG and SR have been focusing work on TARA’s who are struggling. There are 3 groups at present where 1 is closing and 2 are dormant. Work is ongoing to assist the group to close properly. There will be another update at the next meeting.</p>	
056:10	<p>Subcommittees</p> <p>Finance The minutes were available.</p> <p>Events LS said that the Silverwood Children’s home had requested a colour television instead of gardening tools. This has been purchased and presented to the home.</p> <p>The Christmas event will take place on 10 December at Silverwood Miners Welfare.</p> <p>LS informed that she has been in contact with Kier and they have given permission for them to use the Creche at Springwell Gardens.</p>	
057:10	<p>Policies</p> <p>Meeting Standing Orders - this gives support for the Chair at meetings. AR stated that he found it hard to follow and would not be confident in voting for this policy in its present format and most of the Board agreed. It was referred back to be re-written in plain English.</p> <p>Lone Worker Policy – supporting lone workers in the office and with TARAs.</p> <p>AR proposed acceptance of the policy and VB seconded. It was agreed.</p>	
058:10	<p>New Members SR proposed 1 new member.</p> <p>Oak Trees Tenants Association Delegates: Peter Gorman</p> <p>The new member was approved.</p>	
059.10	<p>Co-options SR presented a document for discussion. AR said that the Mem</p>	

	<p>and Arts gave powers to appoint to fill vacancies on the Board from areas where there is no representation. They would be members until the next AGM.</p> <p>There are 5 TARA vacancies at the moment. There are 2 options, either do nothing or seek to fill the vacancies. It was asked if we could appoint out of area but SR suggested only appointing people in areas where there are vacancies. People applying must have skills, be committed and hard working.</p> <p>It will be a 2 stage process, first the interview and then the recommendations will come to the Board for approval. There will be a secret ballot and it will either be 100% or 75% for approval.</p> <p>AR proposed co-opting from areas with vacancies, LSh seconded, it was agreed. SR suggested forming a small committee to look at the issue. Anyone interested to see SR after the meeting.</p>	
<p>060.10</p>	<p>Resolutions for Delegates Meeting</p> <p>SR presented a draft copy of the Agenda for the EGM. There will be a special resolution for a change to the Mem and Arts. Then there will be short speeches from Cllr Akhtar and Graham Eades. There will then be resolutions which should engender discussions. AR asked if items 1 & 5 could be discussed in private session.</p> <p>SR asked for support with the EGM/Delegates meeting and handed round a form for volunteers.</p>	
<p>061:10</p>	<p>2010 Environmental Project – Andy Lumb</p> <p>DC welcomed AL to the meeting. AL gave an update on Year 2 of the environmental projects. Money had been allocated from the Decent Homes budget for Environmental Projects. There were new provisions around parking or access and existing provision around repairing what's there. There are a lot of areas that still require work.</p> <p>There are 5 partners to help complete the work in 5 years. The areas have been split geographically and design teams recruited. As planning regulations have altered so has the work planned.</p> <p>Questions were asked about why some homes had had work done and not others in the same street and why some areas are not included in the scheme. Also lack of communication has been a problem. AL said that money is limited for the improvements and that if they had to do it again it would not be done on an ad hoc basis. Lessons had to be learned about lack of communication.</p> <p>AL said he would like RotherFed to have a voice on how money is allocated, SR said that we were consulted but were we listened to.</p> <p>Various other issues were raised which AL said he would take back to 2010 for answers. AR said that the handout was not very</p>	

	<p>informative and that it just felt like a tick box exercise as the money has already been allocated.</p> <p>AL agreed to meet up with the Board for a further meeting.</p> <p>DC thanked AL for attending.</p>	
062:10	<p>AOB</p> <p>There was no other business</p>	
063:10	<p>Date and Time of Next Meeting</p> <p>Monday 12 July 2010 at 11.00am at Springwell Gardens Community Centre.</p>	

Signed Date